

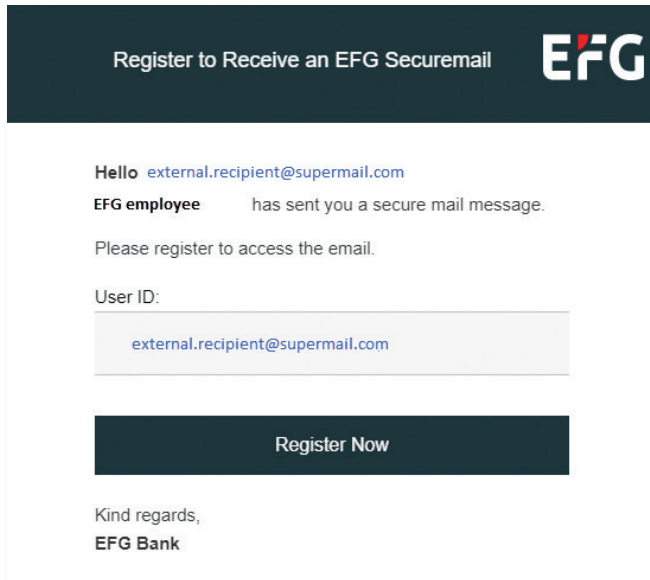
EFG Securemail client registration



Registration

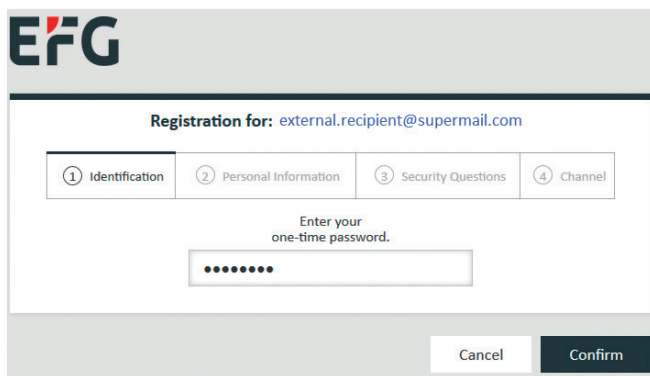
First contact

When an EFG employee sends you a Securemail message, you will receive the following message, inviting you to register and receive the message:



1. Enter the one-time password

You will receive a one-time password, either by SMS or from the EFG employee in person. You will receive the following invitation and should enter the one-time password as requested.



2. Enter your personal information

You are then asked to provide personal information and to set a password. The password strength is checked against a list of requirements, which is provided below the form.

Registration for: external.recipient@supermail.com

① Identification ② Personal Information ③ Security Questions ④ Channel

First name ✓

Last name ✓

Set new password ✓

Confirm password ✓

Password strength

Cancel Next

3. Security questions for resetting the password

If you should need to reset the Securemail password for any reason, you will be asked to answer three security questions. During registration, you will be asked to choose and answer three questions from a drop-down list (The capture below shows an example with the associated answer. Each answer can only be used once).

Registration for: external.recipient@supermail.com

① Identification ② Personal Information ③ Security Questions ④ Channel

1. Please select a question.

What is your favourite movie? ✓

Your answer ✓

2. Please select a question.

What is the name of your favourite sports team? ✓

Your answer ✓

3. Please select a question.

What was the name of your first school? ✓

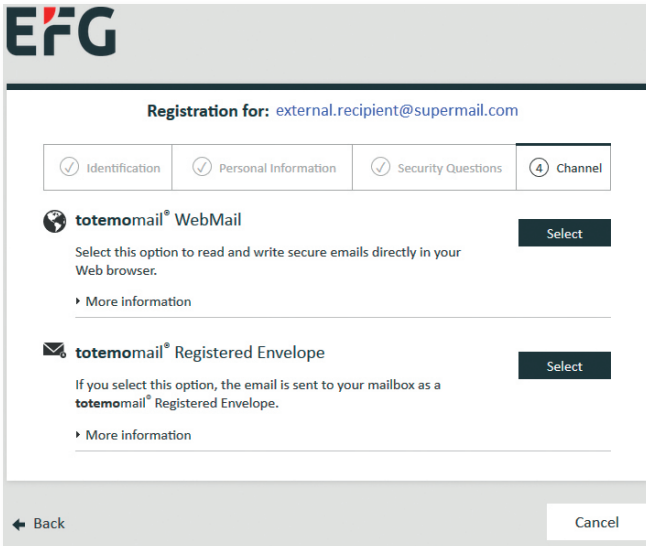
Your answer ✓

← Back Cancel Next

4. Channel preference

You can receive your EFG Securemail messages either via Totemo WebMail or by Registered Envelope.

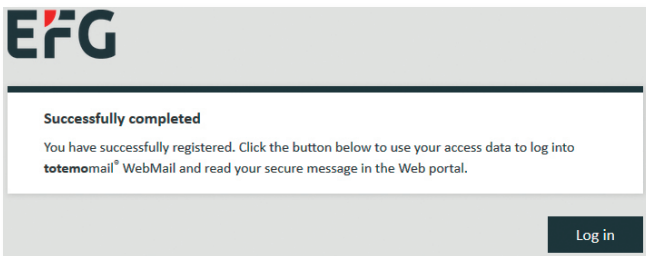
(NB: WebMail is highly recommended)



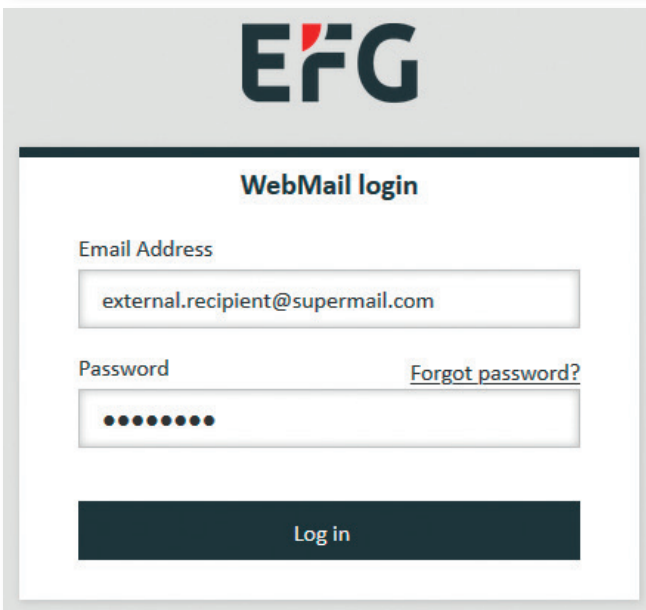
The screenshot shows the EFG registration interface for the email address `external.recipient@supermail.com`. It features a progress bar with four steps: Identification, Personal Information, Security Questions, and Channel (the current step). Two options are presented: **totemomail® WebMail**, which allows reading and writing secure emails in a web browser, and **totemomail® Registered Envelope**, which sends emails to a mailbox as a registered envelope. Each option has a 'Select' button and a 'More information' link. At the bottom, there are 'Back' and 'Cancel' buttons.

Totemomail WebMail

If you choose to receive the Securemail by WebMail, the following screens will appear:

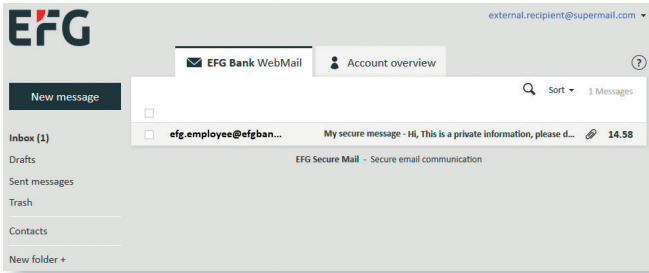


The screenshot shows a 'Successfully completed' message from EFG. It states: 'You have successfully registered. Click the button below to use your access data to log into totemomail® WebMail and read your secure message in the Web portal.' A 'Log in' button is located at the bottom right of the message box.



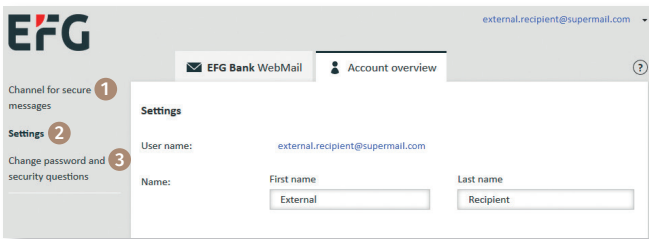
The screenshot shows the EFG 'WebMail login' screen. It features the EFG logo at the top. Below the title, there are two input fields: 'Email Address' with the value `external.recipient@supermail.com` and 'Password' with masked characters. A 'Forgot password?' link is positioned to the right of the password field. A large 'Log in' button is centered at the bottom of the form.

When you have logged in, you will be redirected to your EFG Securemail inbox where you will be able to access your secure e-mails and reply etc.

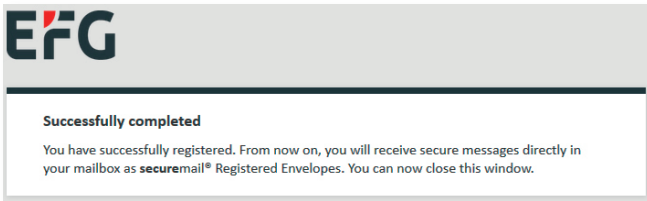


If you click on the **Account overview** tab, you will be able to change your account settings:

1. Change the chosen communication channel (Registered Envelope or WebMail)
2. Change other settings eg. surname and/or first name
3. Reset your password and/or security questions



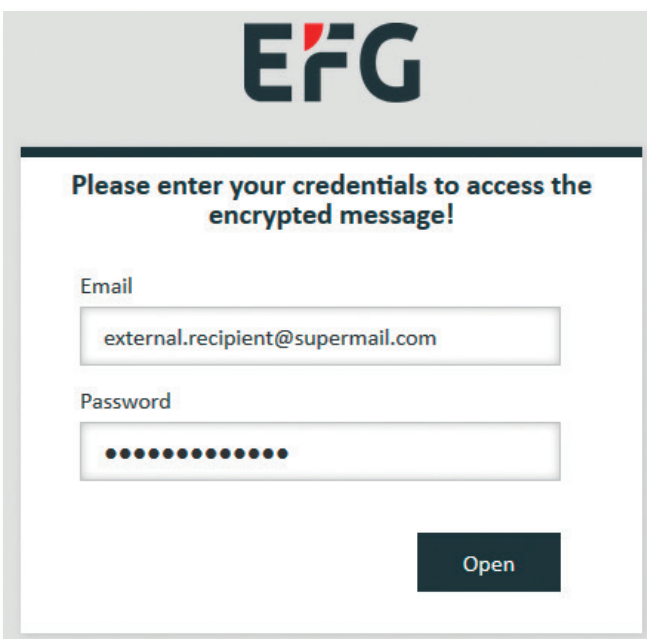
Totemomail Registered Envelope



After closing the above window, you will receive the encrypted e-mail in your inbox. You should double click on the e-mail in the attachment (**NB: the attachment may be at the bottom of the e-mail, depending the e-mail client you use**).



A login form will appear inviting you to enter your credentials and open the encrypted e-mail.



You will then be able to access the e-mail and reply if necessary.

